

**Minutes – Nunthorpe Squash Committee**Date **Tuesday 1.10.2024**Time: **19:00**Room: **Rec Club**Attendees: **M Bradley (MBR), I Bell (IB), K Bowes Secretary, G Smith Chair (GS),****Oct 2024****Apologies, I Williams (IW) Donna Bell (DB), P Spaldin (PS), M Bowes (MB), Ben Harrison (BH), Ben Suggitt (BS), Graeme Lewis (GL), Dave Charlton**

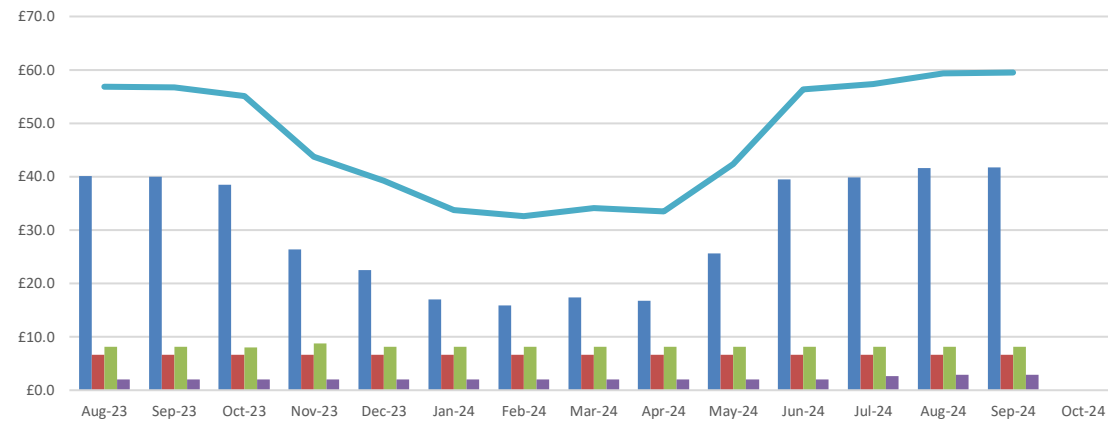
Distribution: via WhatsApp-

Notice Board: Web, Committee Google  
shared Drive

Action point	Status/Action Required	Resp	Due
<b>1.0 Previous Minutes</b>	1. Sept 2024 Meeting Minutes proposed by IB as accurate and seconded MBr - All Agreed as true record., some minor typos to be changed - Copies to be circulated - No conflicts of interest raised. Some discussion on email invites for new members and due to small number of attendees it was confirmed that any major decisions could not be made due to low number.	Info	
<b>2.0 Outstanding Actions</b>	1. Vending Machine status – Existing Machine is now condemned – GS provided a discussion on options – New reconditioned machine with or without existing coin mechanism – Discussion on purchasing reconditioned machine outright c£2400, or £2500 or look at Lease agreement – Discussion points on new machine, issues with future maintenance etc. v small fridge and consideration points for selling grips/balls – fridge v ambient and potential disposal of existing machine- GL to speak to his new contact to seek an option and GS to look at other option i.e. lease or machine 2. Emergency lights Audit – GS & MB to review requirements and plan any remedial action ASAP deferred due to fire inspection on 13 <sup>th</sup> Sept for whole of the site – KB explained that a PFA led independent report will be produced for all sections for remedial action – KB to advise and provide info to all for MBo and GS 3. Running Machine incline function inoperative – MBr provided an update that all gym equipment has been serviced and it is noted that running machine incline motor is still broken – supplier to provide reconditioned motor to fix – c£150 MBr also advises some general repairs to weights equipment was required cost £150. Further comment was made to weights in general in that the weights equipment needed Renewing – General discussion followed on merits of sourcing new weights equipment, selling old equipment and Gym setup in general - proposed cost c£800-£1000.- MBr to take this forward and provide plan and action – BS to support on possible along with info from DC contact to help MBr manage this refurb and project 4. Sponsorship & Merchandise review – KB confirmed that base graphic costs have been circulated – subsequent discussion on recently applied graphic Crt 2. MBo provided a summary of recent events, GL provided an invoice for discussion for sponsorship and questioned suitability of installed graphic. General agreement that a discussion to be had with member and advise current sponsorship and code of conduct policies, costs – KB to communicate with member advising of next steps, circulate policies and actions	GL /GS  KB/GS/MBo  MBr/BS	Nov

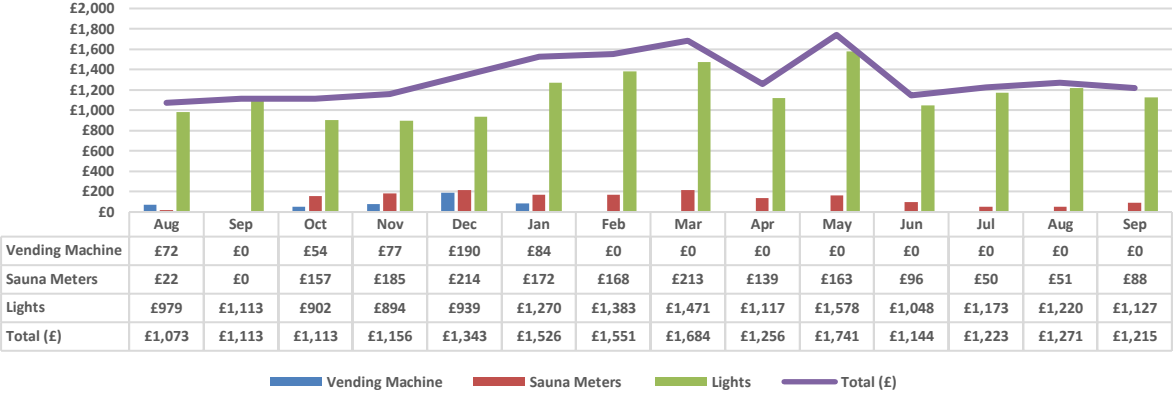
	<p>required.</p> <p>5. GL advised that sponsored walk meant that new junior shirts needed to be coordinated – New initial designs provided by GL and agreement to proceed with further designs /prices for coaches /juniors &amp; restock- GL has coordinated a stock count and is aware of current stock</p> <p>6. General discussion on Banking contingency - Delay with bank details been set up so GL to proceed and escalate new signatures for bank accounts – signatures to look out for messages from Lloyds etc. to proceed</p> <p>7. Honors board still to be updated - <b>Ongoing &amp; Outstanding- MBo to coordinate and advise, GL to update web details</b></p> <p>8. Discussion around maintenance – Boards still to be put back up and one light still out on Crt 3 – GS flagged as potential risk and requirement of scaffolding to be used. Floor marking also raised as a concern – DC offered his ladders and GS/MBr offered their time to support DC to remedy the board issues.</p> <p>9. MBr confirmed he can set up scaffolding and fully certified to coordinate if required</p>	<p>GL</p> <p>GL</p> <p>MBo/GL</p> <p>MBr/GS/DC</p> <p>Info</p>	
<b>2.0 Treasurers Report</b>	<p><b><u>Narrative:</u></b></p> <p>No questions raised on night</p> <p>The annual membership budget target has already been surpassed. Actual of £20k versus £17k budget for annual memberships.</p> <p>Vending machine continues to be out of use resulting in loss of income. Potential for stock to go out of date.</p> <p>Legal fees were an unexpected cost due to concerns over PFA operating outside constitution. Actions backed by members feedback survey. £0.75k + £0.55k Tennis may compensate depending on outcomes.</p> <p>Threats to a sustainable squash future are:</p> <ol style="list-style-type: none"> <li>1. PFA Handover to new Chair and team. May uncover unbudgeted costs.</li> <li>2. Unbudgeted water bills – Squash committee reps continue to politely request detail however PFA have not shared any details of how this would be calculated, and detail is not forthcoming. Await PFA handover to new PFA chair and team.</li> <li>3. Potential water damage caused by lack of upkeep and integrity of the building which historical PFA are responsible for and rationale for capitation. MITGATION: Squash progressing in the absence and failures of the PFA to act responsibly.</li> <li>4. Unexpected maintenance.</li> </ol>		

## NSC Account Funds 2024-2025



	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24
Current account	£40.1	£40.0	£38.5	£26.4	£22.5	£17.0	£15.9	£17.4	£16.8	£25.6	£39.5	£39.9	£41.6	£41.7	
Reserve Account	£6.6	£6.6	£6.6	£6.6	£6.6	£6.6	£6.6	£6.6	£6.6	£6.6	£6.6	£6.7	£6.7	£6.7	
Development account	£8.1	£8.1	£8.0	£8.7	£8.1	£8.1	£8.1	£8.1	£8.1	£8.2	£8.2	£8.1	£8.2	£8.2	
Junior Account	£2.0	£2.0	£2.0	£2.0	£2.0	£2.0	£2.0	£2.0	£2.0	£2.0	£2.0	£2.6	£2.9	£2.9	
Total (£k)	£56.8	£56.7	£55.1	£43.7	£39.2	£33.7	£32.6	£34.1	£33.5	£42.4	£56.3	£57.3	£59.4	£59.5	

NSC Cash Income 2024-2025



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<b>3.0 Membership</b>	<ol style="list-style-type: none"> <li>1. MBr provided an update stating that there was positive upturn again in annual and monthly members, pleasing to see returning members and dedicated squash players - all agreed a busy atmosphere within the club which was good to see</li> <li>2. All agreed to keep focus on club night to support all members</li> </ol>	Update MBr  All	
<b>4.0 DCSRA Fixtures &amp; Information</b>	<ol style="list-style-type: none"> <li>1. County Open discussion and how our players performed– all agreed that 2 young players competing at these levels is much appreciated and fantastic to see</li> <li>2. DIV 1 first team lost 5-0 to Sedgefield but special mention to the younger players who stepped up and performed well to a much stronger team who are deemed to be division champions</li> <li>3. DIV 2 lost 5-0 to Sedgefield but special mention to the younger players who stepped up and performed well top a much stronger team]</li> <li>4. DIV 3 game was postponed due to untimely passing of A Millard</li> <li>5. County – end of season criteria and set questions for club of the year competition -GS to send out information – these questions will need to be a celebration of what NSC are doing</li> <li>6. IB mentioned that x and x were great ambassadors for NSC and should be complemented on their attitude</li> <li>7. General discussion on squash levels</li> </ol>	Info    GS	
<b>5.0 Competitions &amp; Event</b>	<ol style="list-style-type: none"> <li>1. Monrad competition – due to no games been played by 8 entrants, holidays season and the passing of A Millard it was deemed the competition would not be viable, so it's been withdrawn – Committee to relook at competition later in the year.</li> </ol>	info	
<b>6.0 Club Issues</b>	<ol style="list-style-type: none"> <li>1. Club night moving to Thursday and IB to publicize – some concerns raised that we need a WhatsApp group and Rota to be created to enable adequate cover</li> <li>2. GS confirmed he would support to cover when required</li> </ol>	info	
<b>7.0 H&amp;S Maintenance</b>	<ol style="list-style-type: none"> <li>1. Independent Fire inspection coordinated by PFA held on 13<sup>th</sup> Sept- GS confirm update on this – GS supported the inspection for Squash area, Main issue for NSC was inspection of sauna and testing</li> <li>2. KB confirmed NMPFA are awaiting the report for review and remedial works to be actioned for the whole site – maintenance for whole site has not been done adequately covered in recent years hence the request for a independent review and audit</li> <li>3. Water leak has been found in recreation club toilets which appears to have been generated increased costs for the NMPFA</li> <li>4. Sauna works will be actioned by GS – stones and element to be looked at</li> <li>5. Fitness room discussion based on new weights and equipment to be purchased – GS raised a comment that we need to be confident that new weights etc. are suitable for the room</li> </ol>	GS	

	<ol style="list-style-type: none"> <li>General discussion followed on positives and negatives of the proposal- all agreed to raise this at next meeting. MBr commented that he has been receiving many requests for new and heavier weights</li> <li>County competitions – general discussion</li> <li>Damaged pipes in Gym need capping – GS to relook at this, general discussion on heating and radiators use</li> <li>General discussion on boiler room and equipment been stored in cupboards etc. – this will need to be relooked at – KB commented there might be storage for all sections in other parts of the complex, but all agreed that a cupboard tidy exercise needs to be coordinated – All agreed this needed focus with a few members in place.</li> </ol>	GS	
<b>8.0 Projects &amp; Club Development</b>	<ol style="list-style-type: none"> <li>MBo via email requested that committee provide permission for all the tins to be updated rebranded – the project would potentially cost £140 but allow project cost as a contingency of £200 – to be rolled over to next meeting but proposal to be actioned</li> </ol>	MBo	
<b>9.0 Website &amp; social media</b>	<ol style="list-style-type: none"> <li>Updates completed as and when</li> </ol>	Info	
<b>10.0 NSC Feedback &amp; AOB</b>	<ol style="list-style-type: none"> <li>Capitation invoice to be discussed with NMPFA</li> <li>No complaints received.</li> <li>Shirts and sponsorship a, greed GL to coordinate considering junior sponsored walk and update at next meeting</li> <li>The passing of A Millard featured heavily in discussion and its was agreed that the committee would support any idea to help and support his family.</li> <li>IB suggested the re naming of the Masters cup and MBr suggested a sponsored event to support – all agreed his untimely passing has influenced the club as Andy was such a supporter of the club – all to be carried to next meeting</li> <li>KB offered resignation as secretary – reasoning, original remit was to support NSC in dialogue with old PFA committee and set the NSC foundations for the future, this has been done and the NSC are thriving club, solid financial base with great opportunity for someone else to take over the role</li> <li>General discussion on handover process -KB to liase with GS</li> <li>MBr raised a point that master key issue should be coordinated centrally – the key and security of the site is currently been discussed and KB commented that personal expenditure by MBr should not be done and it appears there is a NSC banking issue which needs resolving – MBr to speak to GL to see how NSC can support quicker with payments – this may be a oversight on contingency plans for NSC which are been coordinated currently</li> </ol>	GL  GL      KB MBr /GL	

	<p>9. There are 2 keys requests from Rec club pending and KB asked if MBr /NSC could support</p> <p>10. Historically there has been no PFA control on key issue and this was subject to a renewed focus on this central issue by new administration with a dedicated project which is imminent</p>		
<b>11.0 Next Meeting</b>	<p>1. Tuesday 6.11.2024 to be confirmed due to date</p>	Info	